



## Peer Tutor Application

**Applicant's name** \_\_\_\_\_

(please neatly print your full name)

**Subject(s)** \_\_\_\_\_

Be specific. Non-specific applications will not be processed (ie: Geometry, Algebra II, etc. rather than writing "math").

**Current (or final) GPA in all courses listed above**

**Availability during advisement** (circle available days): M    T    W    TH    F

### If my application is approved I understand:

- I am required to attend all tutoring sessions.
- I must contact the student being tutored on days I am absent from school (text/call) so they are aware I will not be attending that day's session.\*
- I am responsible for recording the attendance at the sessions, and keeping records of my own hours. Lost or misplaced records will not be tolerated.
- There will be consequences if I do not show up to the scheduled session time.

### Consequences for missing a session:

1. Skipping of first session will be an extended detention
2. Skipping a second session will be two extended detentions
3. Skipping a third session will be three extended detentions and removal from the tutoring program

By signing this document, I \_\_\_\_\_ agree to the conditions above, and if approved, agree to attend all sessions I am scheduled for until the student I am tutoring has received a minimum of 75% in the class they are being tutored for. I will take full responsibility to contact the student if I need to cancel the tutoring session. This includes if I have an early dismissal or any other circumstances in which I would not be present for tutoring.

**Student Name** \_\_\_\_\_

**Student Signature** \_\_\_\_\_

Date \_\_\_\_\_

**Family Member Signature** \_\_\_\_\_

Date \_\_\_\_\_

**School Counselor Signature** \_\_\_\_\_

Date \_\_\_\_\_

*All applicants must submit this form **and** one character reference form to be considered.*

\*Legal absences for the school day will not be counted as a skip. Legal absences are defined in the student handbook on page 10. HOWEVER, you should still contact the student so they know you will not be at the session.



## Peer Tutor Application: Character Reference Form

One staff member character reference needs to be completed and submitted with the peer tutor application. Please have the staff member return this to you in a signed envelope and submit with the "Peer Tutor Application" form.

<b>Staff member name</b> _____ <b>Position at PVM</b> _____ <b>Relationship to student</b> _____																																																					
<p>On a scale of 1 to 5, rate the applicant on the following:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;"></th> <th style="width: 10%; text-align: center;">Strongly Disagree</th> <th style="width: 10%; text-align: center;">Disagree</th> <th style="width: 10%; text-align: center;">Neutral</th> <th style="width: 10%; text-align: center;">Agree</th> <th style="width: 10%; text-align: center;">Strongly Agree</th> </tr> </thead> <tbody> <tr> <td><b>The applicant has strong:</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>• leadership skills</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>• organizational skills</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>• time-management skills</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>• communication skills</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>• Content knowledge</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>• Patience/corporation</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> </tbody> </table>							Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	<b>The applicant has strong:</b>						• leadership skills	1	2	3	4	5	• organizational skills	1	2	3	4	5	• time-management skills	1	2	3	4	5	• communication skills	1	2	3	4	5	• Content knowledge	1	2	3	4	5	• Patience/corporation	1	2	3	4	5
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<p><b>In a brief statement, describe why the applicant would be a strong candidate to become a peer tutor.</b></p> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/>																																																					